



KCS VACATION CARE

July 2020



OUR SERVICE:

We are located at Carlton South Public School, Ecole St. Carlton, New South Wales.

Hours: 7am to 6pm during vacation care.

Child Care Subsidy (CCS): we are a registered service provider, so families will be able to claim CCS on their daily fee and in-centre activity costs. For more information visit

www.humanservices.gov.au/individuals/services/centrelink/child-care-subsidy

DATES:

Friday 3rd July – this is a pupil free day for Carlton South Public School, so vacation care is available

on this day with before and afterschool care running as normal.

Monday 6th July to Friday 17 July – Vacation Care

Monday 20th July – only before and after school care available on this day

KOGARAH COMMUNITY SERVICES

VACATION CARE PROGRAM – July 2020

@ Carlton South Public School

Released 17/6/2020



DAY	ACTIVITIES	
Week 1		
FRIDAY 3.7.20	KCS Talent Show + BBQ Lunch	
Week 2		
Monday 6.7.20	Sports carnival + Bike & Scooter Bring your bike, scooter or skateboard along today. Children need to be confident riders (no training wheels please), and must bring their helmet and wear enclosed shoes.	
TUESDAY 7.7.20	Arts & Craft + Group Games Please wear clothes you don't mind to get dirty	
WEDNESDAY 8.7.20	Drama Workshop + Movie Day	
THURSDAY 9.7.20	NAIDOC Day Celebrations	
FRIDAY 10.7.20	Pokemon Day Please come dressed in your pokemon clothes	
Week 3		
MONDAY 13.7.20	Rainbow Day + Disco Please come dressed in your brightest clothes	
TUESDAY 14.7.20	Science Fun Day + Group Games	
WEDNESDAY 15.7.20	KCS Cooking Challenge - \$2 pc	
THURSDAY 16.7.20	Sustainability Workshop + Gardening	
FRIDAY 17.7.20	Slime Factory incursion + Electronics - \$10 pc Children are invited to bring their own electronic games today. Please note that Kogarah Community Services takes no responsibility for any electronics that may be damaged or stolen on the day.	

KCS VACATION CARE BOOKING FORM July 2020

Please indicate below which day/s you would like your child/ren to attend:

CHILD DETAILS					
CHILD 1 Name				Age	
CHILD 2 Name				Age	
CHILD 3 Name				Age	
WEEK 1: 3/7/20		CHILD 1	CHILD 2	CHILD 3	
Friday 3.7.20					
IN		KCS Talent Show + BBQ Lunch			
WEEK 2: 6/7/20 to 10/7/20		CHILD 1	CHILD 2	CHILD 3	
Monday 6.7.20					
IN		Sports carnival + Bike & Scooter			
Tuesday 7.7.20					
IN		Arts & Craft + Group Games			
Wednesday 8.7.20					
IN		Drama Workshop + Movie Day			
Thursday 9.7.20					
IN		NAIDOC Day Celebrations			
Friday 10.7.20					
IN		Pokemon Day			
WEEK 2: 13/7/20 to 17/7/20		CHILD 1	CHILD 2	CHILD 3	
Monday 13.7.20					
IN		Rainbow Day + Disco			
Tuesday 14.7.20					
IN		Science Fun Day + Group Games			
Wednesday 15.7.20					
IN	\$2pc	KCS Cooking Challenge			
Thursday 16.7.20					
IN		Sustainability Workshop + Gardening			
Friday 17.7.20					
IN	\$10pc	Slime Factory incursion + Electronics			

Please take note that our Service has stepped up precautionary measures in respect of COVID-19 and we are following instructions from NSW Department of Health and Department of Education. We will continuously monitor the situation and conduct risk assessments. Should there be a need, some activities may be cancelled.

We are unable to accept your enrolment if you have any outstanding/overdue accounts. Balances must be cleared prior to your booking being processed. Please call us if you wish to discuss this further.

Please note we reserve the right to review a child's access to all or part of the Vacation Care program if their behaviour affects their safety or the safety of other children or KCS Educators.

I confirm I have read and agree to the Parent/Guardian Terms and Conditions available from the KCS website at www.kogarahcommunity.org.au

Parent's/Guardian Name:

Signature

Contact Number:..... Date:.....

Legend

IN - In centre activity - all children booked in centre participate in this activity

EX - Excursion – please check that your child is the correct age for the nominated excursion

Activity Cost – this amount is payable on top of the daily fee

PT – on this excursion children will be travelling by public transport

KCS – VACATION CARE - PARENT INFORMATION

Our Service

We are located at Carlton South Public School, Ecole St. Carlton, New South Wales.

Vacation Care: 7am to 6pm

Centre mobile: 0419 019 032

Enrolling for Care

New Children – enrolling your child – bookings cannot be processed with out a completed enrolment.

- Log in to your My Family Lounge (MFL) account via www.kogarahcommunity.org.au/childrens-services/enrolling-and-parent-portal/
 - If you already have a MFL account from another service, login using your current details and select KCS from the drop down box (top right) of the home screen.
 - If you do not have a MFL account, select Register and follow the prompts
 - Once you have created your MFL account you will need to create and **SUBMIT** the online enrolment for your child/ren. This is done via the button next to their name **Start Enrolment**
 - Remember to select “Carlton South OSHC” as the Service to Enrol (from the drop down list top left of page)
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Returning Children - Check your enrolment details are up to date

- Login to the parent portal from our website www.kogarahcommunity.org.au/childrens-services/enrolling-and-parent-portal/
 - If you have forgotten your password, just select Sign-In, then click on Forgotten Password? and follow the prompts.
 - Once logged in just select View Enrolment next to your child’s name , if necessary complete any missing fields and **SUBMIT**
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Booking Care

Care can be booked online through the MFL portal or App via the **Add Casual Bookings** button. Families can also complete and return the Booking Form attached to the Vacation Care Program.

Booking Form – hard copy

If completing a booking form you must complete an Excursion Permission Form if applicable, remembering to sign for each excursion you have requested.

Only bookings made via the booking form will receive an email confirmation.

Booking - online

Families booking online will not receive an email confirmation unless requested, days booked can be checked via the MFL portal.

When booking online, if an excursion is full, you can email childcare@kcs.org.au and request your child be added to the waitlist for the excursion – in this case an Excursion Permission Form must be completed and returned.

Excursions

Excursion places are limited; please book early to avoid disappointment.

If you book care online via the MFL parent portal you do not need to complete an Excursion Permission form (EPF), if you complete a Booking Form you MUST complete the EPF for any applicable excursions.

An EPF must be completed if your child is waitlisted for an excursion.

What does it mean if my child is waitlisted for an excursion?

We are happy to waitlist children for excursions in case we have cancellations or children away. We often will not know until the day of the excursion if your child has a place.

If your child is waitlisted for an excursion, when you go to sign your child into care you will find 2 options available, in centre roll and excursion roll – please sign your child into both rolls and staff will then adjust should a spot become available on the excursion, otherwise your child will be in centre on the day.

Fees

- Daily Fee of \$47 per child plus any **activity costs** listed.
- Activity costs are charged on the day and excursion costs may be applied even if your child is absent on the day
- Administration fee of \$10 per child or \$20 per family with two or more siblings. The administration fee is applied each term to your account if you attend one or more of our services.
- For a full list of our fees please refer to our website www.kogarahcommunity.org.au

Child Care Subsidy (CCS):

We are a registered service provider, so families are able to claim CCS on their daily fee and in centre activity costs.

Excursion costs are not covered by the CCS.

What to Bring to Care

- If your child/ren has Asthma &/or Anaphylaxis you will need to check in with the Responsible Person on duty on your child's first day of care and:
 - Provide an EpiPen; and/or
 - Show that they have an asthma puffer safely & conveniently stored in their bag.
- Please pack a healthy morning tea, lunch and afternoon tea in a cooler bag with a frozen drink/ice pack inside (no nut products e.g. Nutella, sweets or junk food) – Breakfast is provided until 8:00 am daily
- We are a sun-safe service. Children must bring a hat every day, wear a shirt with sleeves (no singlets) and please apply sunscreen before arriving at the Service. If attending a swimming or water play program please remember to bring a sun safe rashie or shirt.
- For safety children should wear enclosed shoes every day to play sports or go on excursions.
- If your child is attending an excursion, please ensure they bring a water bottle and small backpack to carry their lunch, hat, raincoat and any other items.