

STATEMENT

Australia has one of the highest rates of skin cancer in the world with two in three Australians developing some form of skin cancer before the age of 70. Too much of the sun's UV radiation can cause sunburn, skin and eye damage and skin cancer. Infants and toddlers up to four years of age are particularly vulnerable to UV damage due to lower levels of melanin and a thinner stratum corneum (the outermost layer of skin). UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life (Cancer Council Australia).

PURPOSE

To protect all children and staff from the harmful effects of ultraviolet (UV) radiation from the sun. To ensure the outdoor environment provides shade for children, educators and staff to minimise unsafe UV exposure.

SCOPE

This policy applies to children, families, staff, management, Approved Provider, Nominated Supervisor and visitors (including contractors) of the Out of School Hours Care Service.

IMPLEMENTATION

Our Service will work in compliance with the National SunSmart Early Childhood Program to ensure children's health and safety is maintained at all times whilst at the Service. This policy applies to all activities on and off site.

MONITORING UV LEVELS

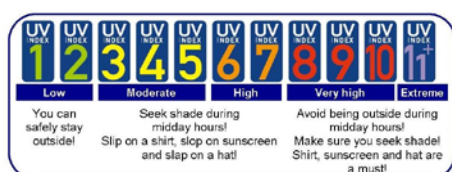
Sun protection is required when UV levels reach level 3 or above. Our Service will monitor the UV levels daily through one or more of the following methods:

- Using the smartphone SunSmart app available at iTunes App Store and Google Play store;
- Using the SunSmart widget on the Service's website available at www.cancer.org.au
- Viewing the Bureau of Meteorology website <http://www.bom.gov.au/>
- Visiting www.myuv.com.au

OUTDOOR ACTIVITIES

The sun protection measures listed are used for all outdoor activities during the daily local sun protection times, when the UV Index is 3 or above. The sun protection times are a forecast from the Bureau of Meteorology for the time-of-day UV levels are forecast to reach 3 or higher. At these levels, a combination of sun protection is recommended for all skin types.

The Service will use a combination of sun protection measures (see below) **whenever UV Index levels reach 3 and above.**



SunSmart (2020)

SUN PROTECTION TIMES

UV levels vary across Australia and throughout the year. This listing highlights when UV is typically three and above in NSW. There may be times UV levels are three and above outside these periods. Please check the daily local sun protection times and UV levels to be sure you are using sun protection when it is required for your location.

NSW

All year

Extra care is taken during the peak UV radiation times and outdoor activities are scheduled outside of these times where possible.

A combination of sun protection measures is considered when planning all outdoor activities such as excursions and water play.

SHADE

Management will ensure:

- Sufficient natural, portable, or man-made shade is provided, particularly in high use areas;
- Shaded areas will be used for play experiences;
- Play experiences will be monitored throughout the day and moved as required to remain in the shade;
- Regular risk assessments and reviews will be made of the outdoor area to assist in planning for further shade requirements;
- Children who do not have appropriate hats or outdoor clothing are required to choose a shady play space or a suitable area protected from the sun and not move into unshaded areas of the playground.

HATS

Educators and children are required to wear a hat (sun safe hats recommended) at all times outdoors. Cancer Council Australia describes sun safe hats as:

- hats that protect a person's face, neck, and ears, which include:
 - A legionnaire hat – the front peak and flap should overlap at the sides the flap should cover the neck;
 - A bucket hat with a deep crown and angled brim that is at least 5cm for young children and at least 6cm for adults and must shade the face, neck, and ears;
 - A broad brimmed hat with a brim size of at least 6cm for children or 7.5cm for adults. The brim should provide shade for the whole face.
- Children without a hat are required to play in an area protected from the sun. They may be provided with a spare hat by the Service if available.

CLOTHING

- When outdoors, educators and children will wear sun safe clothing that covers as much of the skin as possible. Cancer Council Australia recommends clothing that:
 - Covers the shoulders, back and stomach;
 - Is loose fitting such as loose-fitting shirts and dresses with sleeves and collars or covered neckline, or longer style skirts, shorts and trousers.
- Children who are not wearing sun safe clothing will be required to play under shade or in an area protected from the sun or provided with spare clothing if available.

SUNSCREEN

As per Cancer Council Australia recommendations:

- Educators and children will apply SPF30 or higher broad-spectrum water-resistant sunscreen 20 minutes before going outdoors and reapply every 2 hours or more frequently if washed or wiped off;
- Permission to apply sunscreen is included in the Service enrolment form;
- Where children have allergies or sensitivity to the sunscreen, parents are asked to provide an alternative sunscreen, or the child is encouraged to play in the shade. A record of any allergy must be provided in writing

from the parent/guardian and recorded on the child's enrolment record. Cancer Council Australia recommends usage tests before applying a new sunscreen.

- Sunscreen is stored in a cool, dry place and the use-by-date monitored.

RISK OF SUMMER PLAY

Australia has a hot climate and inevitably playground equipment and surfacing can heat up rapidly and retain heat. Many playground surfaces and equipment can exceed temperatures greater than 50°C and if young children come into contact with these surfaces, they can be burned severely within seconds.

THE APPROVED PROVIDER, NOMINATED SUPERVISOR AND EDUCATORS WILL:'

- Ensure risk assessments are conducted to identify any potential hazards to children during summer months that could cause harm or injury to children. Risk minimisation control measures will be put in place to protect children. Potential hazards could include:
 - Hot equipment- slides, poles, guardrails, any metal surfaces;
 - Hot surfaces- rubber and synthetic grass, walkways, concrete surfaces;
 - Sun burn;
 - Access to bodies of water (filled water troughs/containers/trays/pools).
- Use a thermometer or their hand to test surface temperature and make an informed decision about permitting children to play on equipment or in the outdoor space. If the surface temperature is determined to be too hot or is recorded as at or above 50°C it is recommended by Kidsafe Australia that children do NOT play on the surface
- Ensure children wear shoes when playing in the outdoor area. Children may remove shoes during water play

ROLE MODELLING AND WORK HEALTH AND SAFETY

Cancer Council Australia acknowledges that children are more likely to develop sun-safe habits if they are role-modelled and demonstrated by adults around them. Occupational UV exposure is also a WH&S issue. All educators, staff at the Service will therefore be required to role model appropriate sun protection behaviours by:

- wearing a sun safe hat (see Hats)
- wearing sun safe clothing (see Clothing)
- applying SPF30+ broad-spectrum water-resistant sunscreen 20 minutes before going outdoors
- using and promoting shade
- wearing sunglasses that meet the Australian Standard 1067:2003 (optional)
- discussing sun protection with children and demonstrating a positive and proactive approach to the management of sun protection in the Service
- families and visitors are encouraged to role model positive sun safe behaviour
- monitoring the UV Index Levels and Daily Sun Protection times throughout the day
- regularly monitoring and reviewing the effectiveness of the Sun Safety Policy
- submitting the Sun Safety Policy to the Cancer Council every three years to maintain SunSmart status

EDUCATION AND INFORMATION

- Sun protection will be incorporated regularly into learning programs.
- Sun protection information will be promoted to educators and families.
- Further information and resources are available from the Cancer Council website <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety> and each state and territory SunSmart web page.
- See <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety/be-sunsmart/sunsmart-in-schools> for links.
- The Sun Safety Policy will be made available to all educators and families of the Service to ensure a comprehensive understanding about keeping sun safe.

- Information about Sun Safety will be included in our Family Handbook and sun protection information and resources made accessible and communicated regularly to families.

CONTINUOUS IMPROVEMENT/REFLECTION

The Sun Safe Policy will be reviewed on an annual basis in conjunction with children, families, staff, educators and management.

COMPLIANCE

NATIONAL QUALITY STANDARD (NQS)		
QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY		
2.1	Health	Each child's health and physical activity is supported and promoted
2.1.1	Wellbeing	Each child's wellbeing and comfort is provided for, including appropriate opportunities to meet each child's needs for sleep, rest and relaxation
2.1.3	Health lifestyle	Healthy eating and physical activity are promoted and appropriate for each child.
2.2	Safety	Each child is protected.
2.2.1	Supervision	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
QUALITY AREA 3: PHYSICAL ENVIRONMENT		
3.1.1	Fit for purpose	Outdoor and indoor spaces, buildings, fixtures and fittings are suitable for their purpose, including supporting the access of every child.

EDUCATION AND CARE SERVICES NATIONAL LAW	
167	Protection from harm and hazards
EDUCATION AND CARE SERVICES NATIONAL REGULATIONS	
100	Risk assessment must be conducted before excursion
113	Outdoor space natural environment
114	Outdoor space shade
168	Education and care service must have policies and procedures
168(2)(a)(ii)	Sun protection

AUSTRALIAN SAFETY STANDARDS

- As 4174:2018 knitted and woven shade fabrics
- As/nzs 1067.1:2016, eye and face protection - sunglasses and fashion spectacles
- As/nzs 4399:2020, sun protective clothing - evaluation and classification
- As/nzs 2604:2012 sunscreen products - evaluation and classification
- As/nzs 4685.0:2017, playground equipment and surfacing - development, installation, inspection, maintenance and operation.6.2.1 general considerations, 6.3.9 shade and sun protection, appendix a shade and sun protection

SOURCE

- Australian Children's Education & Care Quality Authority. (2014).

- Australian Government Department of Education (2011). My Time, Our Place: Framework for School Age Care in Australia.
- Australian Professional Standards for Teachers (APST)- Standard 4.4 and 7.2
- ARPANSA [Radiation Protection Standard for Occupational Exposure to Ultraviolet Radiation](#) (2006)
- Bureau of meteorology. Home page (for UV Index): <http://www.bom.gov.au/uv/>
- Cancer Council Australia. Be SunSmart. <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety/be-sunsmart>
- Cancer Council. Home page: <https://www.cancer.org.au/>
- Cancer Council. Preventing cancer: Sun protections. <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety>
- Children's Services Act 1996
- Cancer Council. SunSmart programs <http://www.sunsmartnsw.com.au/about/>
- Early Childhood Australia Code of Ethics. (2016).
- Education and Care Services National Law Act 2010. (Amended 2018).
- [Education and Care Services National Regulations](#). (2011)
- Guide to the Education and Care Services National Law and the Education and Care Services National Regulations. (2017).
- Guide to the National Quality Standard. (2017).
- Kidsafe NSW [Playground Safety](#) .(2020).
- Occupational Health and Safety Act 2004
- Revised National Quality Standard. (2020).
- Safe Work Australia: [Guide on exposure to solar ultraviolet radiation \(UVR\) \(2019\).](#)

RELATED DOCUMENTS

- Enrolment Policy
- Excursion/Incursion Policy
- Physical Environment Policy
- Supervision Policy
- Water Safety Policy
- Work Health and Safety Policy

RECORD OF REVISIONS

Unless the Policy specifically states otherwise, the Policy does not form part of your employment agreement with KCS. KCS may unilaterally vary, remove or replace this Policy at any time. To the extent that this Policy imposes any obligations on KCS and/or purports to provide any right or benefit to you, those obligations are not contractual and do not give rise to any contractual rights. The Employee is required to be familiar with the content of the Policy and comply with the terms at all times.

File Reference	CSP038 – Sun Safe				
Date Created	12/10/2021	Created By	Jordan Ross	Responsible	Children's Services Manager

Version Number	Modified or Reviewed by	Modifications Made/Notes	Date	STATUS (Internal, External, Archived)
V1	SR	New policy	September 2021	External
V2	SR	Review for Cancer Council's approval	September 2015	External
V3	TT	Review for Cancer Council's approval	December 2018	External

V4	TT	Incorporated the Childcare Desktop template and amendments	January 2021	External
V5	MT	Content review	January 2021	External
V6	JR	<ul style="list-style-type: none"> • New Format • Policy reviewed by Cancer Council's SunSmart Program for all states/territories • additional information re: Sun Protection times for each state/territory added • small additions to wording included in policy- re: hat/brim size, safety standards, links to resources and information 	October 2021	External
V6	MT	Content review, formatting and approval	25/11/2021	External
V7	JR	<ul style="list-style-type: none"> • additional information re: Sun Protection times for each state/territory added • small additions to wording included in policy- re: hat/brim size, safety standards, links to resources and information • regular policy maintenance • link to Western Australian Education and Care Services National Regulations added in 'Sources' • minor formatting edits within text hyperlinks checked and repaired as required (DESE is now Department of Education) 	March 2023	External